



implementation. The challenge here is to define a fixed fee for an undefined task based upon experience-driven estimations of the task. With this the approach, your implementation SOW needs to carefully define your assumptions and the customer has to support your PS project methodology, including the change order process & status reporting, to protect your liability for when those assumptions and estimates do not match the subscriber's reality.

Another option might be to offer block-service offerings (i.e. a 50, 75 and 100 hour implementation Block Service) to assist the Customer on discounted T&M basis, or perhaps just a vanilla T&M approach. One technique I have seen used is a spin on the old "Vendor Name"-Start Service; i.e. Sun-Start Service. This looks at the tasks generally involved per the number of the Subscriber's use so the start service may be based on the number of Customers, or Vendors or other like relevant record. However, in a SaaS world it becomes easier than ever for subscribers to feign ignorance and take the position that they "presumed" unstated services were all included in the subscription fee. As a result, your statement of work must be particularly diligent in defining assumptions, customer responsibilities and monitoring to keep the implementation process on track and billable, or you may wind up filling-in the void with free implementation services. For instance a mature SaaS provider might have menu driven wizards that guide customers in their implementation, but a provider in the early stages tends to have a consultant working along-side the customer, either way work but this needs to be understood and properly positioned in your SaaS proposal, implementation SOW and contracts. You cannot afford to broach this subject with the customer after he has exhausted his budget and is only ½ way through his SaaS implementation.

As you well know, even if customers don't always pay for support, "you" are often forced to provide the service in order to properly position your application, or at least to prove their problem was not generated by your application. If you are aware of the risk and construct your contracts properly you can help ensure that you are compensated for the services necessary to help make the customer's SaaS implementation successful.

### *Compliance Liability and Personal Information Privacy Laws*

Do you know who is liable for compliance with Personal Information privacy laws? This is an easy one, the relevant person, patient, or corporate entity will most certainly name both you and your customer in the event of a breach action. The subscriber is in exclusive control of the data they load into your system; do they have all the necessary rights? That data resides on your host, have you taken all the appropriate measures to help secure the secrecy of that data (i.e. people, policies etc.)? Do you monitor that data, or do you even want to monitor that data? What are your obligations if that data is leaked? These laws and regulations are rapidly evolving. HIPPA, PII, PCI etc. and compliance is a major concern with most

market segments. Your customers have tremendous dependency upon their SaaS provider and you need to carefully develop a comprehensive offering or you will either wind up on the defensive or it will dramatically slow down the sales cycle as you weave your way through these issues one by one like; it will feel like walking through a mine field.



## *End of Term Obligations*

This may vary a bit if subscribers breach their contract. However, under all circumstances a subscriber owns their data and you, as an experienced merchant of SaaS services, have an affirmative duty to protect their intellectual property rights. Tremendous operational damages occur in situations where end of term obligations are not clearly stated in your agreements. Similar to the implementation process reviewed above, if you do not advise the customer about these matters you may well wind up performing additional services for free in order to manage your potential liability with departing customers.

## *Recommendations*

SaaS offers software developers a lot of advantages, however, there are a number of new risks associated with this new business model. Below are some recommendations.

1. You need to carefully understand the difference between a trail license/sandbox and a Proof of Concept Agreement.
2. If you don't have a well-defined SaaS implementation service agreement and SOW, a fixed price implementation service can be big a financial loser.
3. In the SaaS world you must manage the risks associated with your access to the customer's data, and the customer's access and use of your computer hosting platform while ensuring compliance with regulations as they continue to evolve.
4. You need to carefully construct your SaaS agreements to manage any liabilities and exposure, yet ensure you are properly paid for services in a post termination assistance role?

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**30-minute FREE CONSULTATION**  
**Call (732) 219-6641 or email [Johnpobrienesq@verizon.net](mailto:Johnpobrienesq@verizon.net)**

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Your SaaS Agreement defines who you are to the customer. Do yourself a favor and take advantage of a 30-minute free consultation to review your SaaS agreement, highlight anything important and provide the extra assurance of adequate protection. You may be surprised at the errors and/or omissions that occur within most standard SaaS license agreements.

### **About John O'Brien**

John O'Brien is an Attorney at Law with 30+ years of legal technology experience. John helps companies of all sizes develop, negotiate and modify consulting contracts, licenses, SOWs HR agreements and other business related financial transactions. John specializes in software subscription models, financial based cloud offerings, and capacity on demand offerings all built around a client's IT consumption patterns and budgetary constraints. He has helped software developers transition their business from the on-premise end user license model to a hosted SaaS environment; and represented clients in many inbound SaaS negotiations. Please contact John for a free consultation if you or the organization you work for is tired of trying to develop, negotiate and/or modify contracts and agreements of any type. John can be reached at (732) 219-6641 or email [Johnpobrienesq@verizon.net](mailto:Johnpobrienesq@verizon.net).